## **CATF4 EMOS Training Portal Instructions**

Open a web browser and navigate to TF4 EMOS portal:

https://catf4.myemos.com/

User name is the email address you have on record at the Task Force.

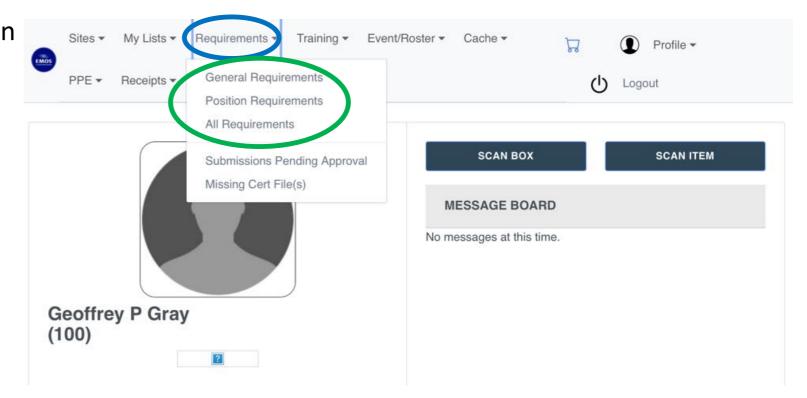
If you unable to login contact Geoff Gray at <a href="mailto:ggray@alamedaca.gov">ggray@alamedaca.gov</a>





From the home page, on the top ribbon of the Page, click on **Requirements**, from the drop-down menu select:

- General Requirements
- Position Requirements
- All Requirements



The Requirements page, shown below, will list all requirements. Clicking on the **requirement name** will display a window with a link (if provided) that will lead you to an online class or to the document listed. Forms can be found in Files > Forms. The far-right column will be **green** if the requirement is current and **red** if the requirement needs attention. The Certification column box will be red with a cloud with an up-arrow. Click on the **cloud/up-arrow** to upload the respective document for review. The requirement will not change color until the document is reviewed by the management.

